

SBA Profile**[Privacy Statement](#)**

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Identification, Location & Contacts

This profile was last updated: 08/26/2021
 Status: Active

User ID: P1903552
 Name of Firm: TI Verbatim Consulting Inc.
 Trade Name ("Doing Business As ..."): TIVC
 DUNS Number: 079596025
 Parent DUNS Number: 079596025
 Address, line 1: 215 W Washington St Fl 2 A
 Address, line 2:
 City: Charles Town
 State: WV
 Zip: 25414-1531
 Phone Number: 540-656-7425
 Fax Number:
 E-mail Address: jibanez@tiverbatim.com
 WWW Page: www.tiverbatim.com
 E-Commerce Website: <http://www.tiverbatim.com>
 Contact Person: Jean I. Payne
 County Code (3 digit): 037
 Congressional District: 02
 Metropolitan Statistical Area: 8840
 CAGE Code: 79M35
 Year Established: 2014
 Accepts Government Credit Card?: Yes No
 GSA Advantage Contract(s): [47QRAA18D00EA](#)

(Note: Size information is now under "NAICS Codes with Size Determinations by NAICS", below.)

Organization, Ownership & Certifications

Legal Structure: Subchapter S Corporation
 Ownership and Self-Certifications: Hispanic American, Other Minority Owned, Self-Certified Small Disadvantaged Business, Service-Disabled Veteran, Veteran, Economically Disadvantaged Women-Owned Small Business, Women-Owned Small Business, Woman Owned

Current Principals

1. Jean Ibanez Payne, CEO

"Business Development Servicing Office" (for certifications)

WEST VIRGINIA DISTRICT OFFICE (SBA office code 0390)

SBA Federal Certifications

8(a) Certification:

SBA 8(a) Case Number: C006b7
SBA 8(a) Entrance Date: 10/26/2016
SBA 8(a) Exit Date: 10/26/2026

HUBZone Certification:

HUBZone Certified?: Yes No
HUBZone Certification Date:

8(a) Joint Venture Certification:

8(a) JV Entrance Date:
8(a) JV Exit Date:

Women Owned - SBA Certified:

WOSB Certified?: Yes No
WOSB Certification Date: 04/15/2021
WOSB Pending?: Yes No

Economically Disadvantaged Women Owned - SBA Certified:

EDWOSB Certified?: Yes No
EDWOSB Certification Date: 04/15/2021
EDWOSB Pending?: Yes No

Other Certifications

Non-Federal-Government Certifications:

SDVOSB
VOSB
EDWOSB
PMP
Six Sigma
Change Management

Products & Services

Capabilities Narrative:

TIVC implements lasting workplace human capital solutions. We improve workplace culture by enhancing leadership and communication skills. We bridge language divides through culturally accurate translation and interpretation. We implement intelligent business and logistics technology solutions.

- TIVC performs Administrative and Paralegal Services for DOE's Legacy Management.
- TIVC implements IUID and MESH Technology Logistics Services for Navy's NAVSUP.
- TIVC provides Marketing/Communication strategies for Treasury's Financial Innovation and Transformation Office.
- TIVC provides Management Services in support of DOE's Office of Economic Impact and Diversity.
- TIVC implemented an Employee Resource Group Program for 15,000 employees attracting Women and Veterans.
- TIVC implemented Six Sigma to increase electronic transactions that led to \$300K savings.
- TIVC performed a Cultural Assessment for DOE's largest region encompassing more than 1,400 employees.

Special Equipment/Materials:

TIVC seeks to improve workplace culture and business processes, to break down language barriers, and to enhance business information management. Services: •Business Support Services •Executive Coaching •Logistics Information Technology •Diversity and Inclusion Strategy •Organization/Cultural Assessments •Administrative Support/Security •Change Management/Innovation •Workforce Training and Coaching •Leadership Development and Coaching •Language Translation/Interpretation •Curriculum Development •Human Resources •Project Management and Planning Tools •Solutions Modeling •Change Management •Lean Six-Sigma •Advanced Business Analytics •Process Improvement •Performance Auditing •Process Re-engineering •Cultural Assessment Tools •Leadership and Coaching Tools

Business Type Percentages:

Service (100 %)

Bonding Levels

Construction Bonding Level (per \$0 contract)
 Construction Bonding Level \$0
 (aggregate)
 Service Bonding Level (per contract) \$1,000,000
 Service Bonding Level \$1,000,000
 (aggregate)

NAICS Codes with Size Determinations by NAICS:

#	Primary?	Code	NAICS Code's Description	"Buy Green"? (1)	Small? (2)
1	Yes	541611	Administrative Management and General Management Consulting Services		Yes
2		541199	All Other Legal Services		Yes
3		541512	Computer Systems Design Services		Yes
4		541519	Other Computer Related Services General \$27.50m Small Business Size Standard: [Yes] Special 150 Employees Information Technology Value Added Resellers: [Yes] (4)		Yes
5		541612	Human Resources Consulting Services		Yes
6		541613	Marketing Consulting Services		Yes

(1) By entering Yes for "Buy Green", the firm asserts that it obeys EPA guidelines for environmental friendliness for this NAICS code. Note, EPA guidelines do not exist for every NAICS code.

(2) If Yes, the firm's revenues/number of employees do not exceed the NAICS code's small business size standard.

(4) As seen above, the size standard can depend on subcategories within a NAICS code.

#	Primary?	Code	NAICS Code's Description	"Buy Green"? (1)	Small? (2)
7		541614	Process, Physical Distribution, and Logistics Consulting Services		Yes
8		541618	Other Management Consulting Services		Yes
9		541820	Public Relations Agencies		Yes
10		541930	Translation and Interpretation Services		Yes
11		541990	All Other Professional, Scientific, and Technical Services		Yes
12		561110	Office Administrative Services		Yes
13		561210	Facilities Support Services		Yes
14		561320	Temporary Help Services		Yes
15		611430	Professional and Management Development Training		Yes
16		611710	Educational Support Services		Yes
17		923130	Administration of Human Resource Programs (except Education, Public Health, and Veterans' Affairs Programs)		No

(1) By entering Yes for "Buy Green", the firm asserts that it obeys EPA guidelines for environmental friendliness for this NAICS code. Note, EPA guidelines do not exist for every NAICS code.

(2) If Yes, the firm's revenues/number of employees do not exceed the NAICS code's small business size standard.

(4) As seen above, the size standard can depend on subcategories within a NAICS code.

Keywords:

culture, cultural assessment, diversity, inclusion, inclusive, translation, interpretation, HR, human resources, training, education, project management, program management, marketing consulting, communications, curriculum development, administrative, compliance, community outreach, recruiting, sourcing, workforce, analytics, media spokesperson, policy

Miscellaneous:

Quality Assurance Standards: (none given)
 Electronic Data Interchange [] Yes [] No
 capable?:

Export Profile (Trade Mission Online)

Exporter?: [] Yes [X] No [] Wants To Be
 Export Business Activities: (none given)
 Exporting to: (none given)
 Desired Export Business (none given)
 Relationships:
 Description of Export Objective(s): (none given)

Performance History (References)

Name: Culture Assessment - U.S. Mint
 Contract: 2031JG21P00073
 Start: 03/16/2021

End: 03/15/2022
Value: \$161,759.89
Contact: Sascha Gordon
Phone: 202-354-7914

Name: IUID Program Management
Support - NAVY
Contract: N0018917PQ059
Start: 09/26/2017
End: 09/26/2022
Value: \$3,900,000.00
Contact: Carlos Pena
Phone: 757-341-6360

Name: IV&V Services - Food and Drug
Administration
Contract: 75F40120C00057
Start: 07/01/2020
End: 01/05/2022
Value: \$3,779,637.41
Contact:
Phone:

Name: Financial and Logistics Support
- NAVY EODGRU
Contract: N0018919C0002
Start: 03/25/2019
End: 09/24/2024
Value: \$1,787,720.37
Contact: Jill H. Krekel
Phone: 757-443-1219

Name: Air Force - Counternarcotics
Operations Program and
Financial Support Services
Contract: FA487718Q0216
Start: 08/28/2018
End: 08/27/2023
Value: \$556,575.04
Contact: Amy Richardson
Phone: 520-228-4830

Name: Department of Energy, Office
of Legacy Management
Business Support
Contract: DE-LM0000460
Start: 08/18/2017
End: 08/18/2022
Value: \$3,600,000.00
Contact: John Chinkhota
Phone: 202-586-6009

Name: Defense Logistics Agency -
Graphic Design Services
Contract:
Start: 05/01/2019
End: 04/22/2022
Value: \$1,425,417.45
Contact: Marissa Jackson
Phone: 717-770-8677

Name: FIT 1 - Communications
Support for the Bureau of the
Fiscal Service
Contract: 170033
Start: 08/23/2017
End: 08/22/2018
Value: \$268,772.00
Contact: Elisa Wilkinson
Phone: 202-874-6946

Name: FIT 2 - Bureau of the Fiscal
Service under
TFSAFSA17D0001
Contract: 800127
Start: 03/26/2018
End: 03/25/2019
Value: \$196,147.34
Contact: Elisa Wilkinson
Phone: 202-874-6946

Name: FIT 3 - Bureau of the Fiscal
Service under
TFSAFSA17D0001
Contract: 800273
Start: 08/20/2018
End: 08/20/2019
Value: \$94,987.20
Contact: Elisa Wilkinson
Phone: 202-874-6946

Name: FIT - Department of Treasury -
Bureau of the Fiscal Service
Contract: TFSAEACBPA17001
Start: 03/01/2017
End: 02/28/2020
Value: BPA
Contact: Blanket Purchase Agreement
on behalf of the Election
Assistance Commission
Phone: 301-563-3925

Name: Department of Energy, Office
of Economic Impact and
Diversity, Business Support
Contract: DE-ED0000661

Start: 05/22/2017
End: 05/21/2020
Value: \$1,784,248.40
Contact: Jimmy Hendricks
Phone: 202-586-8588

Name: DRUM - Department of Energy
- LM Engineering Support
under DE-LM0000460
Contract: 89303018FLM400009
Start: 05/17/2018
End: 08/07/2022
Value: \$948,761.93
Contact: Darryl Groves
Phone: 202-287-1937

Name: Coaching - Department of
Energy - Executive Coaching
under DE-LM0000460
Contract: 89303018FLM400003
Start: 11/17/2017
End: 11/17/2020
Value: \$754,970.18
Contact: Christine A. Hopper
Phone: 202-287-1412

Name: POLAD - Defense Logistics
Agency - Political Advisor SME
Contract: SP4705-18-C-0006
Start: 05/01/2018
End: 10/31/2018
Value: \$175,680.00
Contact: José M. Villanueva
Phone: 703-767-1208

Name: Paralegal Support -
Department of Energy - Office
of Hearing and Appeals
Contract: DE-DT0014091
Start: 09/20/2017
End: 09/30/2018
Value: \$156,590.20
Contact: Christine A. Hopper
Phone: 202-287-1412

Name: Bureau of the Fiscal Service -
Department of Treasury
Contract: 2033H619D00001
Start: 02/25/2019
End: 02/24/2021
Value: \$4,000,000
Contact: Cheryl Simpson
Phone: 304-480-7216

Name: LM Program Support -
Department of Energy under
DE-LM0000460
Contract: 89303018FLM400004
Start: 01/02/2018
End: 01/02/2019
Value: \$265,438.50
Contact: Christine A. Hopper
Phone: 202-287-1412

Name: PICE - Department of Treasury
Contract: 2033H619F00098
Start: 03/25/2019
End: 03/24/2020
Value: \$272,262.70
Contact: Dirk Dean
Phone: 816-414-2222

Name: FM Vision - Department of
Treasury
Contract: 2033H619F00123
Start: 04/01/2019
End: 03/31/2021
Value: \$410,063.16
Contact: TaShawn Spencer
Phone: 304-480-7139

Name: FM Strategic - Department of
Treasury
Contract: 2033H619F00120
Start: 03/25/2019
End: 03/24/2021
Value: \$295,486.90
Contact: TaShawn Spencer
Phone: 304-480-7139

Name: Translation Services - National
Institute on Drug Abuse
Contract: ABI-TIVC Subcontract
Start: 09/16/2016
End: 09/15/2016
Value: 50,000.00
Contact: Chad Mitchell
Phone: 410-836-7180

Name: Dyer Immigration Law Group
Contract: Language Translation
Start: 03/15/2015
End: 09/30/2018
Value: Varies - as required
Contact: Ms. Andrea Lilly
Phone: 804-822-4242

Name: Culture Assessment -
Department of Energy -
Western Area Power
Administration
Contract: DE-WA0003139
Start: 07/01/2016
End: 07/01/2017
Value: \$178,701.59
Contact: Leslie Sayre
Phone: 720-962-7158

Name: NASA IV&V, Strategic
Communications and
Knowledge Management
Contract: 80GSFC-19-C-0068
Start: 07/08/2019
End: 07/07/2024
Value: 3543272
Contact: Lisa Stanley
Phone: 304-367-8246

Name: Navy Logistics Support, Naval
Petroleum Office
Contract: N00189-19-P-Q087
Start: 07/15/2019
End: 07/14/2019
Value: 1474770.53
Contact: Richard Franklin
Phone: 571-767-2280

Name: Media Asset Management -
Defense Logistics Agency
Contract: SP4705-20-C-0013
Start: 09/29/2020
End: 09/28/2025
Value: \$259,580.00
Contact:
Phone:

Name: Navy Program Assistant, Naval
Information Forces Command
Contract: N0018919PQ112
Start: 09/30/2019
End: 09/29/2022
Value: 240150.72
Contact: Alizabeth Lee
Phone: 228-688-5838

Name: Graphic Design and Public
Relations, Naval Meteorology
and Oceanography Command
Contract: N0018921PQ003

Start: 03/01/2021
End: 02/28/2022
Value: \$242,891.80
Contact: Deborah Thoman
Phone: 717-605-3522

Name: Translation Services -
Department of Homeland
Security
Contract: 70T01019A9NOGS026
Start: 09/30/2019
End: 09/29/2024
Value: 500000
Contact: Shawna Sims
Phone: 571-227-4934

Name: Millennium Challenge
Corporation - Public Relations
and Process Improvement
Contract: 95332419C0121
Start: 09/30/2019
End: 09/29/2024
Value: 3623079
Contact: Yembeka Kapakasa
Phone: 202-772-6600

Name: Spiller-Reddick Immigration
Law, PLLC
Contract: Language Translation
Start: 06/15/2015
End: 09/30/2018
Value: Varies - as required
Contact: Ms. L'Antoinella Spiller-Reddick
Phone: 240-305-1915

Name: Translation Services - Federal
Deposit Insurance Corporation
Contract: CORHQ-20-C-0267
Start: 07/01/2020
End: 06/30/2023
Value: \$275,000
Contact: Timothy Whitaker
Phone: 703-562-6242

Name: Dominion Virginia Power
(Virginia Utility)
Contract: Language Translation
Start: 05/15/2015
End: 09/30/2018
Value: Varies - as required
Contact: Mr. David Botkins or Ms. Alison
Kaufmann
Phone: 804-771-4117

Name:	Department of Energy, WAPA - Organizational Approach to Markets Facilitation
Contract:	DE-WA0003572
Start:	02/06/2017
End:	10/19/2017
Value:	\$199,976.00
Contact:	Facilitation services in support of the Organizational Approach to Markets (OAM)
Phone:	720-962-7163

Name:	Navy Warehouse Logistics Support, Navy Expeditionary Combat Command
Contract:	N00189-19-P-0820
Start:	09/30/2019
End:	09/29/2022
Value:	1140831.72
Contact:	Jill Joscelyn-Smith
Phone:	757-443-1219

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